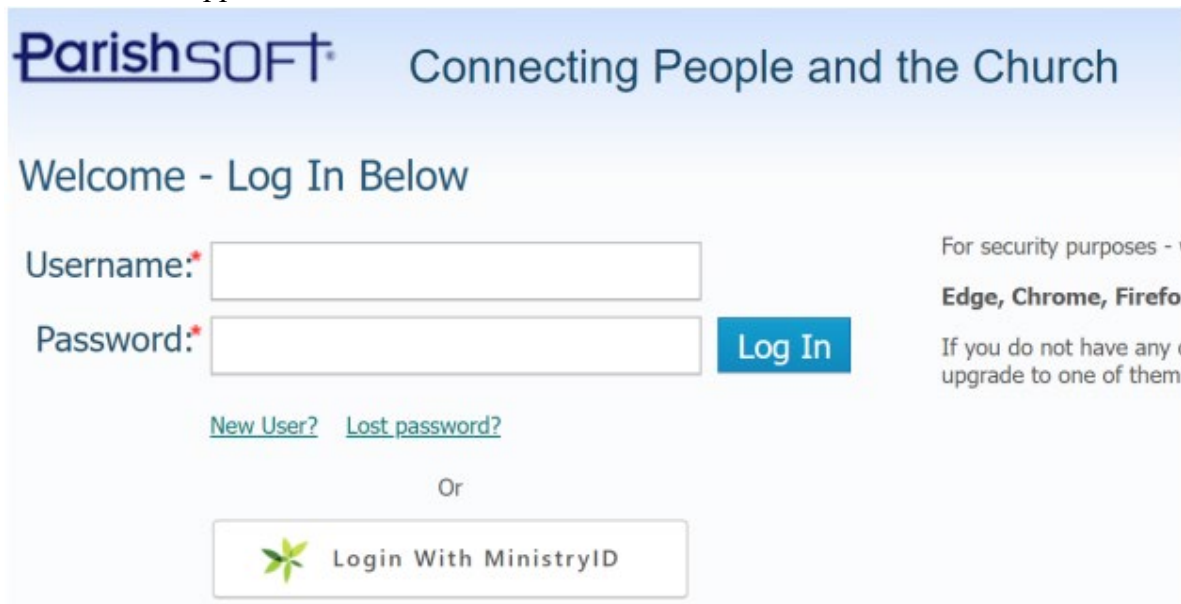


My Own Church (ParishSoft) Signup Instructions

- 1.) In your browser go to <https://fortworth.parishsoftfamilysuite.com/> and the login screen below should appear



ParishSOFT Connecting People and the Church


Welcome - Log In Below

Username:*

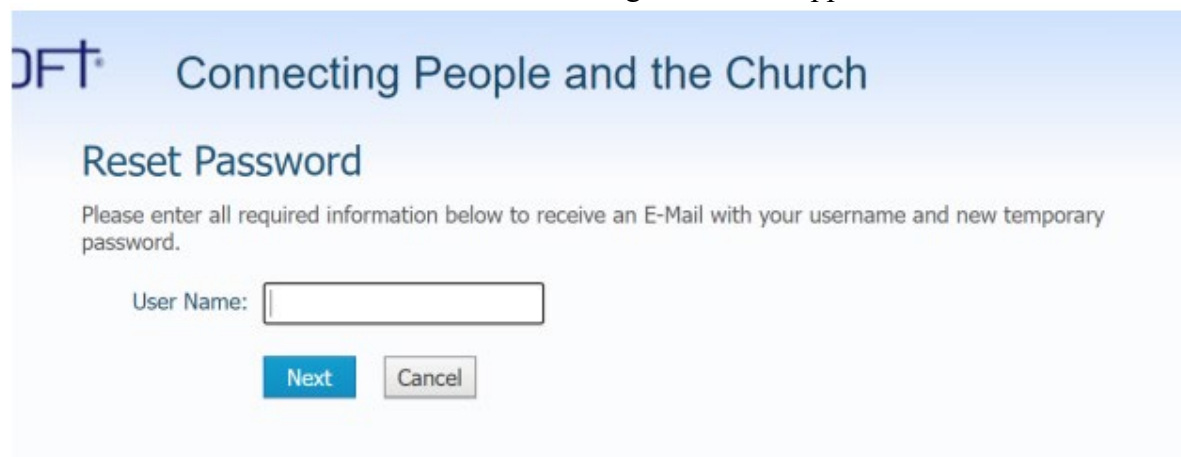
Password:* **Log In**

[New User?](#) [Lost password?](#)

Or

 Login With MinistryID

- 2.) If you are a NEW USER, click on the “New User?” link beneath the Username and Password fields. This will lead you to a New User form. Complete the form and you will be emailed a login and password to access your records.
- 3.) If you have used the system before but cannot remember your username or password, click on “Lost Password?” link and the following screen will appear



ParishSOFT Connecting People and the Church

Reset Password

Please enter all required information below to receive an E-Mail with your username and new temporary password.

User Name:

Next

- 4.) In the blank “User Name” field, enter your last name. Then click “Next.”
- 5.) A “Reset Password” Screen will appear. Again, enter your last name in the “User Name” field, then complete the rest of the blank fields with the red asterisk. Then, click the “Send Password” button.
- 6.) Check your email mailbox for an email from noreply@parishsoft.com that includes your USERNAME and TEMPORARY PASSWORD. Using this information you will be able to access your account.